

# KOINE' 2023 – APPLICATION FORM

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as PDF

# 1/3 MANDATORY

## EXHIBITING AREA REQUEST FORM



13-15 FEBRUARY 2023

**EXHIBITING AREA** INDICATE THE COMPANY INTERESTED IN EVALUATING A PROPOSAL FOR PARTICIPATION IN CAPITAL LETTERS **AREA / SECTOR OF INTEREST**

The Company \_\_\_\_\_, also said contracting party, interested in participating in KOINE' 2023, asks to value an exhibiting proposal as follows:

Sq.m requested \_\_\_\_\_

Turnkey area

Yes	No
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Select the type:

Shop	Standard
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- Church & Liturgy
- Faith & Devotion
- Building of Worship
- Religious Tourism

Furniture Package

Yes	No
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Preferential area surcharge +10% €/sq.m

*\*calculated on the bare area rate*

Yes	No
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Preferential area surcharge +15% €/sq.m

*\*calculated on the bare area rate*

Yes	No
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### IMPORTANT

For information about participation costs, area rates, surcharges etc... see 'Exhibiting rate form'; for furniture included in the stand set-up see 'Turnkey Stand Form' available on the website [www.koinexpo.com](http://www.koinexpo.com). For more information on how to join KOINE' 2023 please read General Rules and Regulations available on the website [www.koinexpo.com](http://www.koinexpo.com). Companies who have not fulfilled their financial obligations to Italian Exhibition Group Spa can be excluded from participation.

### METHODS OF PAYMENT:

The submission of the application form is free of charge and not binding.

Deposit (30% of amount due for participation) will be indicated in the exhibiting proposal and shall be paid upon proposal signing.

**WE REMIND YOU THAT THE TOTAL BALANCE MUST BE PAID WITHIN JANUARY, 24<sup>th</sup> 2023.**

### APPLICANT'S REQUEST / NOTES

### APPLICATION FORM SIGNATURE

The Company \_\_\_\_\_ application form holder, having read the General Rules & Regulations, herewith enclosed (ref. code RGE\_KOI23) and of the Technical Regulations, always available on [www.koinexpo.com](http://www.koinexpo.com), as well as having read the Addendum COVID-19 (at the Regulation link) which it accepts in their entirety by undersigning this form, **requests to value a participation proposal in the next edition of KOINE' 2023.**

**MANDATORY**

_____	_____
Date	Stamp and signature of legal representative

### As specific approval of the GENERAL RULES AND REGULATIONS clauses and TECHNICAL RULES AND REGULATIONS indicated below:

According to and by effect of art. 1341 of Italian Civil Code, the undersigned approves the General Rules and Regulations of Participation and the Technical Rules and Regulations printed overleaf at numbers:

#### GENERAL RULES & REGULATIONS OF PARTICIPATION

Chapter I art. 2 (participation methods), art. 3 (exclusion from the exhibition or non-provision of services), art. 4 point 4.2 (stand allocation), point 4.3 (modification - reduction - replacement of space), art. 5 (transfer- revocation - reduction - withdrawal - non participation);

Chapter II art.1 points 1.3.3 and 1.3.4 (mandatory declarations), art. 2 (Rates and compulsory exhibiting formulas), art. 3 (terms and method of payment), art. 4 (official list of participants in the event), art. 5 (exhibition cancellation - suspension), art. 8 (rescheduling of the event - course, duration and times), art. 10 (advertising, flyers, leafleting), art. 11 (retailing), art. 12 point 12.2 (business meetings), art. 13 (food and beverage distribution).

Chapter III art. 1 (damage-insurance), art. 2 (industrial and intellectual property rights), art. 5 (supplementary rules, modifications and compliance to General Rules and Regulations), art. 6 (photographic and video reproductions), art. 7 (acceptance of General Rules and Regulations, official language and competent Court) art. 8 (legislative decree 231/2001, code of ethics and termination).

#### TECHNICAL REGULATION Vicenza

Number 3 and sub articles, 4, 4.1 and sub articles, articles 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14) (stand designs and their approval), Number 1.1 (Stand responsibility), 1.4 (Access and equipment), 1.5 (Verification and controls), Number 2.1, 2.2, 2.3 and sub-articles, 2.5 (access to the exhibition center), Number 4.2 (stand removal), Number 1.6 (suppliers and provision of services), Number 4.1, 5.7 (damage) Number 6.1, 6.2, 9, 9.1 and sub-articles ( safety rules - fire prevention - system), Number 7 and sub-articles (safety at work), Number 4.3 (safety during the event - surveillance - disclaimer), Number 5.8 (smoking ban), Number 11 (Insurance), Number 12.3 (machinery liability and their use ), Number 12.4 (food and drinks), Number 12.5 (noise emissions), Number 12.7 (stand cleaning) Number 4.4 and sub-articles (waste disposal and food surplus).

**MANDATORY**

_____	_____
Date	Stamp and signature of legal representative

**COMPANY DETAILS - INDICATE THE COMPANY INTERESTED IN EVALUATING A PROPOSAL FOR PARTICIPATION IN CAPITAL LETTERS**

Company Name			Legal Representative
Address			General phone
Town	ZIP code	Country	Fax no.
Email		Website	

**CONTACT DETAILS \* - Mandatory**

Contact Name	Mobile
Direct e-mail	Direct phone

\* Contact person's details will be processed exclusively for purposes related to contractual obligations, such as sending the access credentials to the reserved area.

**INVOICING DETAILS \*\* INDICATE THE COMPANY INTERESTED IN EVALUATING A PROPOSAL FOR PARTICIPATION IN CAPITAL LETTERS**

Company Name			V.A.T. no. / T.I.N. (mandatory for invoicing)
Address			General phone
Town	ZIP code	Country	Fax no.


**INVOICING DETAILS \*\* Please fill in ONLY IF the PAYING COMPANY is DIFFERENT FROM the PARTICIPANT**

Company Name			V.A.T. no. / T.I.N. (mandatory for invoicing)
Address			General phone
Town	ZIP code	Country	Email

\*\* In case of VAT exemption, advance the documentation to [customers@iegexpo.it](mailto:customers@iegexpo.it)

We remind you that with the indication of a different billing name on the invoices/fiscal documents, the contracting party/participant declares to Italian Exhibition Group SpA that he/she will assess the proposal of participation that will be sent to him/her and, after signing the proposal of participation, will participate in the expo, in the interest of the person in whose name the invoice/fiscal document is issued, and by whom he/she has been commissioned.

In the event of any dispute on behalf of the person in whose name the invoice is issued, the contracting party/participant undertakes to settle any outstanding matters with Italian Exhibition Group SpA directly and personally.

	_____ Date	_____ Stamp and signature of legal representative
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**INFORMATION FOR THE PROCESSING OF PERSONAL DATA**

Having read the privacy information at the following link [https://my.iegexpo.it/upload\\_ist/Privacy\\_ENG.pdf](https://my.iegexpo.it/upload_ist/Privacy_ENG.pdf), I declare the following regarding the processing of data for autonomous purposes of direct marketing by third party partners of IEG. (purpose 5 of the personal data processing information)

- I give my consent     I deny my consent

MANDATORY

